

MINUTES OF THE TEACHING AND LEARNING COMMITTEE MEETING OF
WICKHAM COMMON PRIMARY SCHOOL
Wednesday 7th March 2018 at 6pm

Present:

Darren Jenkins (DJ) - Chair
 Debz Smith (DS) – Head Teacher
 Rachel Stephenson (RS) – Deputy Head Teacher
 Katharine Cowley (KC)
 Jane Walker-Smith (JW)
 Philippa Critten (PC)

Approved Apologies:

Sharon Newman (SN)

In Attendance:

Anita Dowdell (AD)

		ACTION
1.	APOLOGIES OF ABSENCE 1.1 Authorised apologies were accepted from SN. All other Governors were present and the meeting was quorate.	
2.	DECLARATIONS OF INTEREST & GOVERNORS REGISTER OF PECUNIARY INTEREST 2.1 No further declarations of business were declared.	
3.	REVIEW ACTIONS AND MATTERS ARISING AND APPROVE PREVIOUS MINUTES 3.1 Briefing sheets to go out next week for the FGB meeting and DJ will chase up the other committees. 3.2 Governor SEF. DS wants to divide the 20 questions into each committee. 3.3 Ofsted hand book has been updated. 3.4 Governors agreed and approved the minutes of 8 th November 2017 and were signed by DJ.	DJ to send briefing sheets out to BG & JH DS to share at FGB
4.	GOVERNORS TRAINING NEEDS AND ITS IMPACT 4.1 Governor Day. DJ felt the training session led by ADB on The IDSR and the ASP was not long or clear enough. DS offered to get more training for the T & L committee only for whom it was most pertinent. 4.2 DJ tried some of the on-line NGA courses, but found it was too basic. DS says they are good for new starters. DS says governors do need to go on training to learn more about how schools should be using funding EG pupil premium. DS advised governors to look at their role and at the courses offered by Octavo to see which could be of greatest benefit to their role. JW confirmed the Octavo training is more useful than the on-line stuff.	DS will ask PW about specific training.
5.	DATA REVIEW	

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	<p>5.1 Attainment summary – RS gave an overview of the mid-spring report. DS explained how the report summary worked and how the benchmark for where children should be will move up at the end of the Spring term but not all the children will move up too and this will present a less rosy picture.</p> <p>DJ questioned the year 1 data with 100% of pupils performing on target. RS explained they have moved an EYFS teacher up to year 1 which has helped with getting the children off to a good start and also a previously Year 2 teacher has moved into Year 1 so that expectations going forward are equally considered. The issue in year 1 is that the pupils start the year on step 15 as that is the lowest available to Year 1 – which means their progress looks poor whilst their attainment looks great. There is no step for “Working towards”. DS explained about the intervention groups which are going on during the school day. Year 1 are going to be having maths intervention groups. DJ questions could you have a play time group where they don’t always know they are learning. RS says it would be hard as you would be separating friendship groups. DJ says this is what happens in SEN schools – hidden learning through play. Staffing this would be an issue.</p> <p>DJ questioned intervention for vulnerable groups with low numbers of cohort and how it works. DJ asks how SEN pupils are benchmarked as in many instances it will be inappropriate to measure the progress against mainstream norms and this gives a misleading overview when looking at the report data. DS says that as a school they know which children need additional support. PC says as a teacher they know how to move the children on and who to support.</p> <p>DJ asked if we need a better quality reporting system to show more value added and relevant information to measure progress for these groups. DJ says it is important to have a correct overview for Governors to ensure systems are in place so as not to have children left behind. It does matter that the system does not adequately show the progress for the lower ability children. DS says she has data but due to confidentiality, she is unable to show the committee. DS did agree that she needs something that is anonymised to be able to show the governors.</p> <p>Looking at Year 2 – DS says that some children have not completed all the tests so the numbers are not complete. DJ says you can’t make anything meaningful out of the numbers on the sheet. DJ asks, How do you properly assess an SEN child? DJ says we need a better insight to be able to support the SEN child.</p> <p>DS explained how she had run T & L meetings in the past and she said that normally one meeting is data and the other are presentations from subject leaders.</p> <p>DS recommended a presentation from the SEN leader. DJ would like to know how BL tracks children with SEN and how are we delivering the best for each child. Looking at individual lesson plan and the impact on the child. What systems are in place? Do the interventions work for the children and is the structure in place to help each child and ensure the impact is maximised. DS offered a specific meeting to look at this.</p> <p>5.2 Progress Data - There should be one step per term, with less than that being a concern. DS mentions in Year 4 there are not so many reading taskforce volunteers. Year 6 testing using PiXL resources is good in the school and really shows how the pupils are doing and gives teachers more confidence in their assessments.</p> <p>Year 4 are a concern as they were the first year group to do the new Year 2 SAT’s and the Assessment Leaders across Compass are looking into how to help them.</p>	<p>To think about – Hidden learning through play.</p> <p>RS & DS will discuss how to use Sheffield Stat to make the data more comparable</p> <p>There is another system (B-squared) for SEN children, which they will look at.</p> <p>Trustee meeting it was discussed DS will go back to the other head teachers for a bespoke system.</p> <p>DS to invite BL to June meeting To learn more about the intervention groups</p> <p>DS will ask ADB if this is possible.</p>

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	<p>The school have introduced PiXL testing and some resources for years 2, 3, 4 & 5. This gives an overview of how most of the school is doing. The Year 6 teacher's have been using PiXL for a while.</p> <p>DJ asks is it possible to look at the other Compass school's Data to compare how well we are doing as a school.</p>	
6	<p>REVIEW OF SIP</p> <p>6.1 DJ would like a better "SMART" statements. (SIP first page).</p> <p>DJ also questioned whether we happy that the prediction is challenging enough in EYFS this year given that it is lower than that for the prior year? PC confirmed yes, given the lower numbers and specific cohort.</p> <p>A discussion was held regarding what needs to be changed in the Yellow boxes as they are not factual enough and need more stats. DS says the information is in the main body of the chart but will re-word the yellow box.</p>	DS to re-word statements
7	<p>OFSTED INSPECTION – REFLECTION</p> <p>7.1 DS showed everyone a confidential draft of the Ofsted inspection; this included the challenged response, which was refused.</p> <ul style="list-style-type: none"> ❖ DJ says it is a strong report and only raises 2 comments. ❖ DS stated that it is a team effort and could not have done it without the governors and staff. ❖ DJ says it is a credit to the staff and teachers for a strong report. ❖ DS & JW says the governors did help in the findings as they had really got a good understanding of how the school runs and what you do as a governor. ❖ DJ would like to congratulate the whole staff. ❖ DS and PC would like to thank the governors for their support. 	
8.	<p>A.O.B & CONFIDENTIAL ITEMS</p> <p>8.2 DJ wanted to let the school know about Nuffield Speech & Language centre in London. DJ says the school should apply as it is free for children who fit specific criteria. Families will receive a full assessment and potential help.</p> <p>Royal National Throat, Nose and Ear Hospital, 330 Grays Inn Rd, Kings Cross, London WC1X 8DA</p> <p>8.3 DS will send out the questions for governor's survey and a template of a SEF so that Governors can self evaluate.</p> <p>8.4 JWS offered her company's course trainer to the school for any mentor & performance management training. JW will send the training courses to DS for her to have a look at.</p>	<p>DS to inform BL to research this</p> <p>DS will send out after Easter</p> <p>JWS to email DS</p>
9.	<p>AGREE FUTURE DATE FOR NEXT GOVERNING BODY MEETING</p> <p>The date of the next Governing Body meeting will be 27th June 2018 at 5pm</p>	

		ACTION
	<p>The meeting closed at 8:00pm</p> <p>Chair D J</p> <p>Date 7th March 2018</p>	
	APPENDICES	