Present:

Darren Jenkins (DJ) - Chair Debz Allis (DA) – Head Teacher Katharine Cowley (KC) Philippa Critten (PC) Sharon Newman (SN) **Approved Apologies:**

James Carroll

In Attendance: None

MINUTES OF THE TEACHING AND LEARNING COMMITTEE MEETING OF WICKHAM COMMON PRIMARY SCHOOL Tuesday 26 February 2019 at 5pm

		ACTION
1.	APOLOGIES OF ABSENCE	
	1. James Carroll	
2.	DECLARATIONS OF INTEREST & GOVERNORS REGISTER OF PECUNIARY INTEREST	
	2.1 No declarations.	
3.	REVIEW ACTIONS AND MATTERS ARISING AND APPROVE PREVIOUS MINUTES	Amendments from Trust have not been
	3.1 DJ approved the minutes of June and November.	received from Kim KC to investigate whether any of the other schools are
	3.2 He added that in the data shows there is scope for those with high attainment at KS1 to achieve well at KS2.	
	3.3 DA has shared homework models with JWS. However, this is not the right time to introduce a new initiative. This can be re-visited in September.	performing well at "greater depth" at KS1.
	3.4 Greater depth- Miss Cole will be doing some action based research to help children to get to greater depth.	In future DA agreed
	3.5 DJ has arranged to meet with BL on Tuesday 5 March.	that SIP would be presented to staff
	3.6 Staff survey has been completed.	and Governors in the first term and used
	3.7 Speed reading has addressed in the SIP.	to drive forward improvement.

		ACTION
4	Discuss The Teaching and Learning Review Report January 2019 from Dr Pauline Watts 4.1 The SLT has undergone training with Dr Pauline Watts on lesson observations. PC explained the process. She also offered advice on the follow- up discussion and feedback. The staff involved thought it was an excellent training day for the Senior Leaders. 4.2 Actions from previous review. All the actions from the previous review have been addressed and have shown improvement. These were discussed in detail. Strengths 4.3 The Governors discussed these fully. They noted that it is particularly pleasing how the use of teaching assistants adds so much value to improvement and children's learning. PC explained how the thematic approach in the creative curriculum is helping to improve literacy, enjoyment and understanding. Areas for Development 4.4 The pace of development in Years 3 and 4 needs to be improved. DA discussed the strategies which have been put in place to achieve this. One class is receiving particular support to match the progress of the parallel class.	PW It would be useful if all actions mentioned in the review could be addressed in the next review.

		ACTION
5	Discuss the School Improvement Plan	
	5.1 The targets were re-visited again. The background to the different cohorts was put in context.	
	5.2 DJ is concerned that the objectives to raise achievement of Lower KS2 are not clearly identified in the SIP. He explained that any areas brought up for development in the PW review (as considered in Point 4 above) should form part of the SIP.	DA to add these to the SIP
	5.3 DA explained the changes in this year's staffing model as a result of deficit funding. She also explained the likely impact of Senior Staff being in class for 40% of time.	
	Performance Management	
	5.4 More work needs to be done to clarify the nature, value and importance of this to ensure best outcomes are achieved and in line with the SIP.	
	Pupil Premium	
	5.5 Discussion on what has been learnt from the impact of last year's strategies. DJ suggested looking at different ways to measure outcomes to ensure these are optimized.	
	Spilt input teaching	
	5.6 Teachers now have a better knowledge of how to deliver this. Further training has been organized. Observations and book looks have taken place. Communication is an area that is working progress.	
	Volunteer parents	
	5.7 A discussion took place of the value and nature of volunteers in the classroom. It was felt that there may have initially been too many reading volunteers to manage and facilitate maximum positive outcomes. This will continue to be monitored.	DA to increase the number of volunteer readers. in Years 3 and 4
	Review the criteria for UPS.	CN to oak Twistons
	5.8 Compass not doing this, but WC has seen this.	SN – to ask Trustees will discuss SIP. Clarity needed about
	The Governors agreed it is an ambitious SIP.	UPS.
6.	A.O.B & CONFIDENTIAL ITEMS	
	9.1 Away day for HTs with Trust on 30th On T and L	

		ACTION
7.		
	The meeting closed at 7.05pm	
	Chair Darren Jenkins	
	Date 26 February 2019	